



THE INSTITUTE OF CO-OPERATIVE MANAGEMENT FOR AGRICULTURE & RURAL DEVELOPMENT

Training Institute of The WBSCARD Bank Ltd.



Website: www.icmard.org

Block-14/2, C.I.T Scheme-VIII (M), Ultadanga, Kolkata-700067

Ph-033-23565522 (Principal)/23566522 (EPBX) ● Email: icmard.kol@gmail.com & icmard.training@gmail.com

Memo No. 2263/ 2024-2025/

Dated December 19, 2024

NOTICE INVITING QUOTATION (NIQ)

Sealed quotations are invited from authorized Distributors/Dealers/Retailers/Reliable & Resourceful Firms / Agencies for Supply, Installation & Maintenance of CCTV Surveillance Cameras at Emergency Staircase of ICMARD Building of The WBSCARD Bank Ltd., located at Block – 14/2, CIT Scheme – VIII (M), Ultadanga, Kolkata – 700067 as per Technical Specifications (Annexure – I) :-

Location:-

Staircase landing area of all floors of the Emergency Staircase (located at Northern side of the building) from Ground Floor to 9th Floor of ICMARD Building.

Terms & Conditions:-

1. The bidder should mention installation charges for CCTV Cameras, Conduit & Cable laying including labour and necessary materials.
2. The quotation must be valid for a period of at least **6 [Six] months** from the last date of submission.
3. All costs/charges must be quantified and speit out in clear terms. The above quoted rates of all items should be inclusive of all labour, material, incidental, transportation charges and taxes.
4. Quantity of items/equipment may be increased or decreased depending upon the decision on the authority of this institute.
5. During evaluation of the quotation, the institute may at its discretion ask the bidder for clarification of bids. The request for clarification and the response may be in writing or verbal as the case may be. If during execution of the work, any new item/accessories is required for proper functioning of CCTV Surveillance System, such items shall be considered incidental to the work and no payment will be made to the executing agency for such item.
6. Total cost of the bid will be the deciding factor while deciding the bid in favour or against any bidder. Partial bid will be liable to be rejected.
7. The right to reject the lowest or all the quotations without assigning any reason thereof is kept reserved by the competent authority of the institute.
8. The bidder should possess minimum **3 years** of experience in supply & installation of CCTV Cameras and other related major equipment. The authorized Bidder must have a minimum Annual Turnover of **Rs. 25 Lac**, failing which the Bid will be rejected. The bidder shall append a **Certificate** with the bid that the firm/agency has not been debarred/blacklisted for any reason/period by any Central/State Govt. Dept./University/PSU, etc. If so, particulars of the same may be furnished. Concealment of facts shall lead to cancellation of the order.
9. Installation of the entire CCTV Surveillance Cameras shall be the responsibility of the firm/agency. Damage to goods or any other loss due to accident etc. during transit shall be the responsibility of the supplier/bidder. Prospective bidders/agencies must visit the location/site for getting detailed Camera positions and DVR location at the Control Room and for proper understanding of other Scope of Works before submitting the quotation.
10. The authority of this institute reserves the right to accept or reject any or all bids or negotiate on any of the tender specification/items/conditions and to annul the bidding process and reject all the bids at any time prior to placement of order without assigning any reason thereto and without any obligation to inform the affected bidders.
11. The bidder must append the following documents with the bid:-
 - a) Copies of PAN/TAN
 - b) Copies of GST Registration Certificate
12. The Payment terms shall be as under:-
 - a) The supplier shall raise the invoice/bill after the supply of materials and satisfactory installation.

The West Bengal State Cooperative Agriculture & Rural Development Bank Ltd.

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- b) Payment will be released within 45 days after satisfactory installation/assembly report submitted by the Inspection Committee/Committee of Experts.
 - c) GST and any other Statutory Tax/Cess/Levy shall be deducted at source as per Prevailing Rules at the time of payment and will be deposited with the quarter concerned.
 - d) Bank charges, if any, shall be borne by the supplier.
13. The period for supply & installation of the equipment will be specified in **Work Order** in terms of number of days. If delay is caused in any circumstances beyond the control of the successful bidder, the successful bidder may request the institute for extension of date/time which may or may not be granted. The authority of this institute may impose a **penalty @1% per day** subject to a maximum of 10% in all the cost of the Bid for the delay.
 14. The Bidder will provide **03 years' On-Site Warranty** by way of issuing a **Warranty Certificate** on all Products/Items of work and will also specify the post warranty Comprehensive Annual Maintenance Rates and their established **Service Center** near Kolkata for providing after sales service support for another 2 years failing which Bid would be liable to be rejected.
 15. Rates & Specification of make/brand for all the items must be quoted/mentioned in proper column of Annexure – I (i.e. Schedule/Scope of Works) which shall be duly signed & stamped. **Evaluation will be done on the basis of grand total price.**
 16. The **Security Deposit** equal to **10%** of the total cost of the goods/equipment shall be collected by way of deduction from the bill of the successful bidder which shall be **released** on successful completion of **three years** from the date of completion of the work. The Institute authority shall not be liable to pay any interest on the Security Deposit and the same shall be kept as interest free.
 17. The equipment, which are not found in order according to specification and are thus not accepted, shall be lifted back by the successful Bidder at his own cost/risk.
 18. The legal dispute, if arisen, shall be subject to the jurisdiction of the Courts at Calcutta and other jurisdiction shall have no legal sanctity.
 19. The Quotation in own Letter-Head, complete in all respects, must reach to the Principal, ICMARD at 3rd Floor, ICMARD Building, Block – 14/2, CIT Scheme – VIII (M), Ultadanga, Kolkata – 700067 under Sealed Cover latest by **January 04, 2025 up to 5 PM**. The Quotation received after due date and time or incomplete in other respect or technically not qualifying bid shall be liable to be rejected.
 20. The sealed cover of the Quotation should be superscribed as “Quotations for Supply, Installation & Maintenance of CCTV Surveillance Cameras at Emergency Staircase of ICMARD Building”.

Sd/-

PRINCIPAL

ICMARD



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Memo No. 2263/ 2024-2025/619-(4)

Dated December 19, 2024

Copy forwarded for kind information and necessary actions to:-

1. The Managing Director, The WBSCARD Bank Ltd.
- ✓ 2. Sri Suman Bhar, DGM(BDD), The WBSCARD Bank Ltd. with a request to upload the NIQ in the Website of The WBSCARD Bank Ltd.
3. Sanchari Mitra, AGM[FM], ICMARD with a request to upload the NIQ in the Website of ICMARD.
4. Notice Board of The WBSCARD Bank Ltd. and ICMARD.

Brijendra Kumar

PRINCIPAL

ICMARD

[Signature]



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ANNEXURE – I to the NIQ issued under Memo No. 2263/ 2024-2025/619 dated December 19, 2024

(SCHEDULE / SCOPE OF WORK)

| Sl. No. | Description of Product / Item | Qty. | Brand / Make of the Product / Item | Rate (Rs.) | Amount (Rs.) |
|---|--|-----------|------------------------------------|------------|--------------|
| 1. | Analog Dome Camera: Image Sensor: 2MP CMOS Image Sensor, Signal System: PAL/NTSC ,Effective Pixels: 1920(H) X 1080(V), Min. illumination: 0.01 Lux@ (F1.2, AGC ON, 0 Lux with IR) Shutter Time: 1/25(1/30)s to 1/50,000s, Lens: 3.6mm optical Angle of View: 70.9°, Lens Mount: M12, Day & Night: ICR Angle Adjustment: Pan: 0-360°, Tilt – 0-75°, Rotation – 0-360° Synchronization: Internal synchronization, Video Frame Rate: 1080p@25fps/1080p@30fps HD, Video Output: 1 Analog HD Output, S/N Ratio: >62dB, IR Range: Up to 20m, Power Supply: 12 VDC±15%, Power Consumption: Max. 4W | 10 Nos. | | | |
| 2. | 16 Channel SMPS: INPUT: 150 – 285 V AC, 50 Hz. OUTPUT: 12V DC, 20Amp. | 1 No. | | | |
| 3. | 3+1 Co-axial Cable (Copper) | 450 Mtrs. | | | |
| 4. | Installation Charges of CCTV Cameras with 4"X4" PVC Box | 1 Job | | | |
| 5. | Cable laying charges with PVC conduits and all accessories with BNC and DC Connectors at both ends of the cable | 200 Mtrs. | | | |
| Total Quoted Amount: | | | | | |
| Add GST: | | | | | |
| Total Quoted Amount including GST: | | | | | |

TOTAL QUOTED AMOUNT/PRICE INCLUDING GST IN WORDS =

(Rupees.....only)

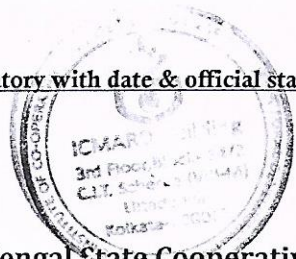
N.B.- The quantity etc. against the description of the work may vary during execution of the work depending upon actual requirement.

I/We hereby accept all the above terms & conditions as laid down in the NIQ bearing No. -dated

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Bank

Signature of the Authorized Signatory with date & official stamp



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